

HILO ELECTIVE COURSES **PRE-REGISTRATION FORM**

Special Course offering from ERA School of Real Estate,



ERA School of Real Estate (ESRE) **2009/2010 CONTINUING EDUCATION COURSES**

The REC requires all licensees to complete ten (10) hours of Continuing Education by November 30, 2010, for 2011/2012 license renewal. 2s Core Course (2 hours ea.) approved by the REC is required. The balance of ten (10) hours may be taken by completing two REC certified elective courses (3 hours each)

CHECK-IN: At least 15 minutes prior to class starting time
DEADLINE Registration at least 3 days in advance, payment will be collected at the class
ENROLLMENT: ERA School of RE. Reserves the right to cancel any class due to low registration

SEE REVERSE SIDE FOR REGISTRATION

FAIR HOUSING RENTALS II (3 hr. Elective): **NEW APPROVED COURSE:** Covers Fair Housings issues related in the core course B including enhancements on Advertising and Service Animals, including Emotional Support Animals. Issues on Fair Housing Rentals also includes Sales issues. **(Instructor: Scott A Sherley ® BIC)**

BASICS OF RESIDENTIAL PROPERTY MANAGEMENT: (3 hr. Elective) Get the run down on long term property management, management contracts, screening tenants and addendums. Students will also receive numerous sample addendums. **(Instructor: Scott A Sherley ® BIC)**

WHEN FRIDAY 12th , 2010
WHERE Hilo Lagoon Center Conference Room
TIME 9am and 1pm (see class schedule next page)
PRICE \$35 per class

Seating is limited to sign up early

FAX Your Pre-Registration 808-443-0053
Or email to Scott Sherley at Ishkabibble@prodigy.net

NOTE: Core Course Part A 2009, is no longer allowed to be taught in a live format after Dec 31, 2009. If you have not taken Core A, you must take it as an on-line course.



CE REGISTRATION FORM & POLICIES

Read and complete the sections below and return entire form to ESREC

- Read the following Statement of Policies:
 - Cancellation & Transfers: Cancellation and Transfers must be made three (3) calendar days in advance of the course offering. Substitution students will not be allowed.
 - IDENTIFICATION: A Picture ID and a current Real Estate Pocket Card or notification of license status from REC will be required at each pre-class check-in. Students failing to present the verification of ID will need to provide them to ESREC prior to receiving CE Certificate of Completion.
 - ATTENDANCE: DO NOT BE LATE. The REC requires that we monitor your attendance. You must be present 100% of the course time to be eligible for a CE Certificate. NO EXCEPTIONS.
 - Certificates: You're REC numbered certificate will be mailed within 7 business days of the course (or handed out at completion of the course). Lost certificates can be replaced for \$10 each. ERA School of Real Estate maintains records of attendance for 4 years and will not be responsible for records beyond this time.

SIGN & DATE: affirming that you have read and understand the "Statement of Policies"

Signature: _____

Date: _____

Indicate Which Classes you plan to attend

_____ **Both CLASSES \$70.00**

_____ **Fair Housing Rentals II (3 hr.) \$35.00 (9:00am to 12:15 pm)**

_____ **Residential Property Management Basics: (3 hr.) \$35.00 (1:00pm to 4:15 pm)**

Complete the following "Required" Information

Name: _____
(Please Print. Make sure your name is as it appears of your RE License)

Contact #: _____ E-Mail: _____

LICENSE #: RS _____ or RB _____ #: _____

Status: Active: _____ or Inactive: _____ Last 4 digits Soc Sec #: _____

Office Name: _____ Office Phone: _____

INDICATE YOUR METHOD OF PAYMENT:
(Payments will not be processed till confirmation of the REC of the dates)

Amount:\$ _____ Cash _____ Check (\$25 return check fee) _____ MC _____ VISA

(Make Checks payable to **ERA School of Real Estate.**)

Card#: _____ EXP _____
(MC or VISA Only) Month Year

Name as it appears on Card: _____

Signature & Date: _____

KEEP A COPY OF THIS FORM FOR YOUR RECORDS ANY QUESTIONS?
CONTACT: ERA School of Real Estate
(808)-281-4883 * Fax: 808-443-0053 * Office:: 808-981-0711