



FAX REQUEST TO: 808-443-0053

**Request of Condominium Project Documents**

Date Ordered: \_\_\_\_\_

Project Name: \_\_\_\_\_

Unit Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX #: \_\_\_\_\_

REALTOR®     Owner     Mortgage Co.     Escrow

Mail     Pick Up

Mailing Address: \_\_\_\_\_

**Condo Document Package:** (includes Declarations, Public Reports, By-Laws, Declarations, House Rules, RR105C, Financials, Budget, Reserve Study, Minutes of last 3 Board Meetings, Annual Meeting Minutes, Insurance Summary    **\$275.00**

**ALA CARTE SELECTION:**

- Articles of Incorporation (if applicable)    \$20.00
- Budget    \$20.00
- By-Laws & Amendments    \$30.00
- Declaration and Amendments    \$30.00
- Financial Statements    \$20.00
- House Rules    \$20.00
- Insurance Summary    \$10.00
- Lease Documents (if applicable) Leasehold    \$50.00
- Minutes (last 3 Board Meeting Minutes)    \$10.00
- Property Information Form (RR-105C)    \$75.00
- Reserve Study    \$20.00

**RUSH ORDER FEE** (minimum 24 Hours Mon-Fri Only)    **\$75.00**

Subtotal: \$ \_\_\_\_\_  
Tax:(4.712%) \$ \_\_\_\_\_  
TOTAL: \$ \_\_\_\_\_

CASH     CHECK

**IMPORTANT: NO REFUNDS – PRICES SUBJECT TO CHANGE WITHOUT PRIOR NOTICE – DOCUMENTS WILL NOT BE RELEASED TILL PAYMENT IS RECIVED – ALLOW 2 to 3 BUSINESS DAYS TO PROCESS**